

BASICS • CITATIONS

Basics

The STI-Studies use the author-date system, also known as the Harvard system.

Citations always refer to the comprehensive reference list at the end of a book, a contribution to an edited volume or a paper. For each work cited in the text there is an entry in the **reference list**.

Citations

Put citations directly into the text in parentheses. Do **not** make a footnote for a citation.

... commercial aspects of international telecommunications (Genschel 1992; Werle 1993) ...

The **citation** is made up of the AUTHOR'S OR EDITOR'S LAST NAME, the YEAR OF PUBLICATION and, if applicable, the PAGE NUMBER/S. Separate coauthors with a slash. Do not use "ed." in the citation.

(Albert 1991: 134) (Mayntz/Scharpf 1995)
(Golub 1996: 686-692) (Hassel et al. 2000)

Examples

TEXT (cf. Scharpf 1999).

TEXT (V. Schmidt 1999a: 294-295; Majone 1997, 1998).

S. Schmidt (1998: 107-109) has shown that ...

TEXT (Hirst/Thompson 1995: 409).

TEXT (Majone 1996: 345; Lindblom 1965: 35).

Several authors have addressed this issue, such as Chaisson (1980: 116-118, 1986: 78), Streeck (1999b: 145-147) and Visser/Waddington (1996: 35).

Source: OECD Employment Outlook (different years).

TEXT (NASA 1996).

Cite **page numbers** exactly; do not abbreviate (not 233 ff., not 233-56):

233-256

233-234

REFERENCE LIST

Reference List

Compile your reference list as we have in the sample below. Separate coauthors with a slash. Invert the first name only, putting all others in their natural order, FIRST NAME LAST NAME. List several works by one author chronologically, old to new. If there is more than one work by one author in one year, differentiate them with letters (1998a, 1998b). If there are more than three authors or editors, use the first author's name and "et al." When citing corporate authors in the text, use an abbreviation (NASA 1996); in the reference list, include the full name of the organization in the first entry, and just the abbreviation after that.

Use terms like "eds.," "Vol.," and "edition" and place names like Florence consistently in the language of the body of the text. Please name only **one** place of publication, adding the country or state if the town is not well known. When citing journal articles, use only VOLUME, PAGE NUMBER, since scholarly journals are usually paginated by the volume. If a magazine has new page numbers in each issue, then add the ISSUE NUMBER.

The list is easier to read if you put the main title in italics – the title of a monograph, an edited volume, a journal or a discussion paper.

If you cite a large number of documents that have no author, such as laws, you might consider making two reference lists, one entitled *Documents* or *Laws*, the other *References*, for example.

Sample reference list:

References

Crouch, Colin, 1993: *Industrial Relations and European State Traditions*. Oxford: Clarendon.

Crouch, Colin, 1999a: *Social Change in Western Europe*. Oxford: Oxford University Press.

Crouch, Colin, 1999b: Employment, Industrial Relations and Social Policy: New Life in an Old Connection. In: *Social Policy and Administration* 33, 437-457.

Czada, Roland, 1994: Konjunkturen des Korporatismus. In: Wolfgang Streeck (eds.), *Staat und Verbände*. Politische Vierteljahresschrift, Special Issue 25, 37-64.

Grande, Edgar, 1994: *Vom Nationalstaat zur europäischen Politikverflechtung*. Habilitation thesis. Konstanz: University of Konstanz.

Hassel, Anke, et al., 2000: *Dimensionen der Internationalisierung: Ergebnisse der Unternehmensdatenbank "Internationalisierung der 100 größten Unternehmen in Deutschland."* MPIFG Working Paper 00/1. Cologne: Max Planck Institute for the Study of Societies.
<<http://www.mpi-fg-koeln.mpg.de/pu/workpap/wp00-1/wp00-1.html>>

Lütz, Susanne/Richard Deeg, 2000: Internationalization and Financial Federalism. The United States and Germany at the Crossroads? In: *Comparative Political Studies* 33, 374-405.

OECD (Organisation for Economic Co-operation and Development), 1988: *OECD Employment Outlook*. Paris: OECD.

OECD, 1989: *OECD Employment Outlook*. Paris: OECD.

TYPES OF SOURCES IN THE REFERENCE LIST

Articles in Journals and Newspapers

in scholarly journal	Genschel, Philipp, 1996: Variationen des Wandels. Institutionelle Evolution in der Telekommunikation und im Gesundheitssystem. In: <i>Politische Vierteljahresschrift</i> 37, 56-79. Lütz, Susanne/Richard Deeg, 2000: Internationalization and Financial Federalism. In: <i>Comparative Political Studies</i> 33, 374-405. Mustar, Philippe, 1988: Naissance d'une industrie: le logiciel pour micro-ordinateur domestique. In: <i>Culture technique</i> No. 18, 139-145.
in special issue	Manow, Philip, 2000: The Employment Crisis of the German Welfare State. In: <i>West European Politics</i> 23, Special Issue on Recasting European Welfare States, 57-72. Czada, Roland, 1994: Konjunkturen des Korporatismus. In: Wolfgang Streeck (ed.), <i>Staat und Verbände</i> . Politische Vierteljahresschrift, Special Issue 25, 37-64.
in newspaper, in weekly	Alter, Jonathan, 2001: Crossing the Next Frontier. In: <i>Newsweek</i> 36/2001, 22-24. Reich, Jens, 1991: Wissenschaft und Politik im deutschen Einigungsprozeß. In: <i>Die Zeit</i> , 21 August 1991, 35. Economist, 1999: Where Now for Europe's Right? In: <i>The Economist</i> 11/1999, 12-13.

Books, Book Chapters

monograph	Scharpf, Fritz W., 1999: <i>Governing in Europe: Effective and Democratic?</i> Oxford: Oxford University Press, 1999. OECD (Organization for Economic Co-operation and Development), 1991: <i>Information Technology Standards: The Economic Dimension</i> . Paris: OECD. Paehlke, Robert/Douglas Torgerson (eds.), 1990: <i>Managing Leviathan. Environmental Politics and the Administrative State</i> . Lewiston, NY: Broadview.
edited volume, multivolume works	Streeck, Wolfgang (ed.), 1998: <i>Internationale Wirtschaft, nationale Demokratie. Herausforderungen für die Demokratietheorie</i> . Frankfurt a.M.: Campus. Hollingsworth, J. Rogers/Robert Boyer (eds.), 1997: <i>Contemporary Capitalism. The Embeddedness of Institutions</i> . Cambridge: Cambridge University Press. Scharpf, Fritz W./Vivien A. Schmidt, 2000: <i>Welfare and Work in the Open Economy</i> , Vol. 2: <i>Diverse Responses to Common Challenges</i> . Oxford: Oxford University Press.
chapter in edited volume	Garrett, Geoffrey, 1996: Capital Mobility, Trade and the Domestic Politics of Economic Policy. In: Robert Keohane/Helen Milner (eds.), <i>Internationalization and Domestic Politics</i> . Cambridge: Cambridge University Press, 79-107. Grundmann, Reiner, 1994: Gibt es eine Evolution von Technik? In: Werner Rammert/Gotthard Bechmann (eds.), <i>Konstruktion und Evolution von Technik</i> (Technik und Gesellschaft, Jahrbuch 7). Frankfurt a.M.: Campus, 13-39.

Papers, Theses, Reports, Online Publications

(working) paper	Weyer, Johannes, 2004: <i>Creating Order in Hybrid Systems. Reflections on the Interaction of Man and Smart Machines</i> . Arbeitspapier No. 7, October 2004. Soziologische Arbeitspapiere: Universität Dortmund
dissertation, habilitation thesis	Grande, Edgar, 1994: <i>Vom Nationalstaat zur europäischen Politikverflechtung</i> . Habilitation thesis. Konstanz: Universität Konstanz. Thomas, Quincy, 2001: <i>Modeling Social and Demographic Phenomena. Mortality, Inequality and Labor Force Growth</i> . Dissertation. Philadelphia: University of Pennsylvania.
conference paper	Hallerberg, Mark, 1999: <i>High Debt Countries in an Integrating World: Why Belgium and Italy Qualified for EMU</i> . Conference paper. American Political Science Association Meeting, Atlanta, 2-5 September 1999.
unpublished, forthcoming	CEPS (Centre for European Policy Studies), 1999: <i>The Future of Tax Policy in the EU</i> . Unpublished report. Brussels: CEPS. Scharpf, Fritz W., 2000: Europe, Democracy, and the Welfare State: A Reply. In: <i>Journal of European Public Policy</i> 7(2), forthcoming.
online	Held, David, 1997: <i>Democracy and Globalization</i> . MPIfG Working Paper 97/5. Cologne: Max Planck Institute for the Study of Societies. < http://www.mpi-fg-koeln.mpg.de/pu/workpap/wp97-5/wp97-5.html >